



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

November 7, 2007

CONTRACT TITLE: BUILDING SUPPLIES – JEFFERSON CITY AREA

CURRENT CONTRACT PERIOD: JANUARY 1, 2008 THROUGH DECEMBER 31, 2008

BUYER INFORMATION: Kevin Bradley
(573) 751-4925
Kevin.Bradley@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	January 1, 2008 through December 31, 2008	December 31, 2008

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C107144001	4306364880 1	Great Central Lumber Company PO Box 7205 Jefferson City, MO 65102 Phone No.: (573) 635-7161 Fax No.: (573) 635-9519 E-Mail: greatcentrallumber@earthlink.net	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
01/01/08-12/31/08	11/07/07	Renewal of Contract.
01/01/07-12/31/07	01/01/07	Initial issuance of new statewide contract: January 1, 2007

GENERAL INFORMATION:

- 1. Purpose:** This is a non-mandatory contract established for the purchase of miscellaneous building supplies by various state agencies in the Jefferson City area.
- 2. Contract Period:** This is a one-year contract with one additional one-year renewal period. All percentage discounts shall remain firm, fixed throughout the life of the contract.
- 3. Ordering:** The state agency will issue its own properly authorized purchase order on an as needed basis. The contractor must not ship until he/she is in receipt of an approved contract release.
 - a. The contractor shall understand and agree no building materials shall be released to the state agency unless signed for with a readable signature by the state agency person picking up or accepting the order.
 - b. The contractor shall understand and agree no orders shall be accepted or delivered without an order number. The order number should be shown on all shipping paper, invoices, etc.
- 4. Contract Prices and Percentages:** All prices shall be as indicated on the Pricing Page. The state shall not pay nor be liable for any other additional costs including but not limited to taxes, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - a. The contractor shall understand and agree that the price list/catalog pricing or trade pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every six (6) months. It is preferred that price list/catalog pricing or trade pricing change only on an annual basis.
 - b. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price. The State of Missouri shall always receive the contractor's lowest price for the item.
 - c. The contractor shall furnish current price lists/catalogs or trade pricing (with products clearly identified) to the state agency upon request. Price lists/catalogs or trade pricing shall also be provided to the state agency as the catalogs change and/or pricing is updated.
 - d. Pricing shall be based on pick-up at contractor's place of business.
- 5. Substitutions:** The contractor shall not substitute any item(s) that has been awarded to the contractor without the prior written approval of the Division of Purchasing and Materials Management.
- 6. Manufacturer's Warranty:** At a minimum the manufacturer's warranty, if any, must be provided for all building supplies provided by the contractor.
- 7. Delivery Performance:** Delivery service between the hours of 7:30 a.m. and 5:00 p.m. on Monday through Friday is provided free of charge within the Jefferson City area. There is no minimum order requirement. Delivery shall include unloading shipments at the state agency's dock or other designated unloading site as requested by the state agency. Each shipment shall be accompanied by one priced invoice to serve as the packing list. All deliveries must be coordinated with the state agency.
- 8. Replacement of Damaged Product:** The contractor shall be responsible for replacing any item received in damaged condition at no cost to the State of Missouri. This includes all shipping costs for returning non-functional items to the contractor for replacement.

PRICING PAGE

<u>LINE ITEM</u>	<u>COMMODITY/SERVICE DESC</u>	<u>U/M</u>	<u>UNIT PRICE</u>	<u>CONTRACT NUMBER</u>
001	C/S Code: 54099 <i>Lumber, Miscellaneous</i> Firm, fixed percentage discount to be applied to all lumber and related products listed in the bidder's price list/catalog.	PCNT	<u>10%</u>	C107144001
002	C/S Code: 77099 <i>Roofing Materials, Miscellaneous</i> Firm, fixed percentage discount to be applied to all roofing supplies and related products listed in the bidder's price list/catalog.	PCNT	<u>10%</u>	C107144001
003	C/S Code: 45099 <i>Hardware Supplies, Miscellaneous</i> Firm, fixed percentage discount to be applied to all hardware supplies and related products listed in the bidder's price list/catalog.	PCNT	<u>10%</u>	C107144001
004	C/S Code: 15099 <i>Builders Supplies, Miscellaneous</i> Miscellaneous Building Supply Items Firm, fixed percentage discount to be applied to all building supplies within the intent of this IFB not identified elsewhere in this document.	PCNT	<u>10%</u>	C107144001

**State of Missouri
Office of Administration
Division of Purchasing and Materials Management
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: C107144001 **Contractor:** Great Central Lumber Company

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing and Materials Management
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
You may also e-mail form to the buyer as an attachment at
Kevin.Bradley@oa.mo.gov